Information Security Managers Group
Thursday, October 28, 2010 Meeting Minutes

MEETING LOGISTICS (all meeting minutes are posted on the ISMG Sharepoint site:
http://ent.sharepoint.mt.gov/groups/ism/default.aspx)

When:	Last Thursday of each month 1:00 pm – 2:30 pm
Who:	Agency CIO and/or Information Security Manager
Where:	Department of Labor and Industry First Floor Conference Room
	Corner of Lockey and Sanders

Next Meeting: Tentative – December 16, 2010 1:00 pm

PRESENT

MDT:	Kristi Antosh
DLI:	Lance Wetzel
DOA:	Kevin Winegardner – Chair
DOA:	Larry Manchester
FWP:	Barney Benkelman
DNR:	Rick Bush
DOC:	Larry Krause
DOJ:	Dan Delano

PURPOSE

The Information Security Managers Group has three primary purposes:
- Advise the State CIO on Information Risk Management Issues at the Statewide level
- Raise awareness while identifying communities of interest for EPP purposes
- Provide a forum for agency exchange of information

AGENDA ITEMS

- **Welcome and (re)introductions**
  - o Mr. Dan Delano from DOJ was introduced around the table, as everyone else already knew each other.

- **Training on NIST Controls – Control Family – Program Management Control PM-4– "Plan of Action and Milestones Process".**
  - o Discussion:
    - The control concept was reviewed briefly, main points were:
      - Information Security Programs require a POAM process that aggregates the individual business system POAM's to allow a cross-agency view of information security planning needs.
      - The POAM process should have touch points with the agencies EPP processes, as well as the agencies strategic IT planning processes.

- **Discussion: "Statewide Standard: Access Control" and "Statewide Standard: Identification and Authentication"**
  - o Team wants revised language in draft standards regarding effective date. Language to be placed in "Authority" section, last sentence to read
    - "As each agency adopts local policy instruments, the local instruments take precedence."

- o Team also requested removal of effective date language after the Section B. Performance Requirements language concerning NIST SP800-53, Annex 1.
- o Last change was to add the following language to section VII. Compliance:
  - ▪ "…not later than the effective date of the Statewide Policy: Information Security Programs."
  - ▪ See draft documents here: http://ent.sharepoint.mt.gov/groups/ism/irmp/Policy%20Instruments/Forms/AllItems.aspx?RootFolder=%2fgroups%2fism%2firmp%2fPolicy%20Instruments%2fStatewide%20Standards&FolderCTID=&View=%7b6DB407C1%2dDFA4%2d478B%2dA2BD%2d69F9D61CE7EF%7d
- o **Action**:
  - ▪ Team will review and submit comments with any changes to ISMG Chair no later than November 15th, 2010. If there are no further changes to the draft standards, the initial development phase will be considered complete. At that time the draft standards will move to step 5 and will be submitted to the State CIO, DOA Director and legal staff for review.
    - ● **Who**: ISMG Development Team

- **Discussion: State CIO decision package on legacy IT policies:** Internet and Intranet Security and Internet Filtering.
  - o The Team made one small change in the rescission language that would be used to rescind the legacy policies, if the State CIO approves the decision package recommending rescinding both legacy policies. Draft language posted here in Sample Agency Instruments folder: http://ent.sharepoint.mt.gov/groups/ism/irmp/Policy%20Instruments/Forms/AllItems.aspx?View=%7b6DB407C1%2dDFA4%2d478B%2dA2BD%2d69F9D61CE7EF%7d
  - o **Action:**
    - ▪ Team will review and submit comments with any changes to ISMG Chair no later than November 15th, 2010. If there are no further changes to the draft rescission language, the initial decision packages will be drafted and posted to the ISMG site for review and action at the December ISMG meeting.
      - ● **Who**: ISMG Development Team
  - o The Team would also like the opportunity for all Agency Information Security Managers to review ENT-INT-011 "Internet Acceptable Use", to determine if this policy will meet the requirements of those wishing to reference statewide policy for HR purposes of determining internet acceptable use.
    - ▪ **Action:**
      - ● See ENT-INT-011 "Internet Acceptable Use", here: http://itsd.mt.gov/policy/policies/Asset_Usage/assetusagedomain.mcpx
      - ● Review ENT-INT-011 "Internet Acceptable Use", for acceptability
        - o **Who**: ISMG development Team

- **ISMG NIST: In-house** Training 'Applying the NIST Information Risk Management Framework' and 'Managing an Information Security Program' seminars to the state. See complete list of seminars here: http://www.misti.com/default.asp?Page=31&Type=3&Cat=168
  - ▪ **Action**:
    - ● Deferred to December meeting. Ascertain options and requirements for bringing NIST training from MISTI in-house.
      - o **Who**: MDT ISM

OTHER PENDING ACTION ITEMS (Continued)

- Develop a visual representation of Policy, Standard of Performance, Guideline, and Procedure taxonomy. Post to ISMG Sharepoint site. (Companion Visual to go with spreadsheet "Connect Dots Ext Req to Procedures" here: http://ent.sharepoint.mt.gov/groups/ism/ate/Policy%20Standard%20Guidelines%20Procedures%20Taxonomy/Forms/AllItems.aspx
    - ISMG Chair

- Develop a visual representation of Sample Program Implementation Strategy. Post to ISMG Sharepoint site. (Companion Visual to go with "Sample Program Implementation Strategy" document here: http://ent.sharepoint.mt.gov/groups/ism/irmp/Planning/Forms/AllItems.aspx?RootFolder=%2fgroups%2fism%2firmp%2fPlanning%2fNear%2dTerm&FolderCTID=&View=%7b9FBC1CC6%2dA447%2d4B8F%2d8F78%2d2B1E6E645E87%7d)
    - ISMG Chair

AGENDA ITEMS FOR NEXT MEETING

- **Training** on NIST Controls – Control Family – Program Management Control PM-5– "Information System Inventory"
    - ISMG Chair
- **Action**: Discuss and Approve decision package recommendation for State CIO regarding the legacy IT security policies Internet and Intranet Security and Internet Filtering
    - Development Team (ISMG)
- **Discuss** and Determine recommendation on next legacy IT policies under review*: To be determined
    - Development Team (ISMG)
- **Report** out on In-House NIST Training opportunity with MISTI
    - MDT ISM